

STATE BOARD OF VICTIM SERVICES AND THE VICTIM SERVICES PROGRAM OF MARYLAND

ANNUAL REPORT

**OCTOBER 1, 1993
THROUGH
SEPTEMBER 30, 1994**



**The Honorable William Donald Schaefer
Governor, State of Maryland**

**Stephen A. Bocian
Executive Director
Governor's Office of Justice Administration**

**Roberta Roper
Chair
State Board of Victim Services**

STATE OF MARYLAND
EXECUTIVE DEPARTMENT

WILLIAM DONALD SCHAEFER
GOVERNOR



GOVERNOR'S OFFICE OF JUSTICE ADMINISTRATION
OFFICE OF THE GOVERNOR
301 WEST PRESTON STREET, 15TH FLOOR
BALTIMORE, MARYLAND 21201
(410) 225-1834
TDD (410) 333-3098

STEPHEN A. BOCIAN
EXECUTIVE DIRECTOR

December 15, 1994

The Honorable William Donald Schaefer
Governor, State of Maryland
State House
Annapolis MD 21401

Dear Governor Schaefer:

As required by State Government Article, Sections 9-1701 through 9-1708 of the Annotated Code of Maryland, the Victim Services Program within the Governor's Office of Justice Administration is respectfully submitting the **1994 Annual Report of Victim Services in the State of Maryland**. Pursuant to the legislative mandate, the Report includes recommendations for the improvement of crime victim services in Maryland as well as the administration of the Maryland Victims of Crime Fund.

The Annual Report documents the activities of the State Board of Victim Services from October 1, 1993, to September 30, 1994, during which period the State Board completed its second year under the authority of the Governor's Office of Justice Administration. Specifically, the purpose of the activities of the State Board of Victim Services is to improve the treatment of and services available to crime victims. The Report also contains a perspective of the many achievements and strides made by victims rights advocates as a result of the leadership of myself, Roberta Roper, your appointed Chair of the State Board of Victim Services, and your sponsorship of the constitutional amendment for Maryland's crime victims during the 1994 Legislative Session. As you know, the citizens of Maryland overwhelmingly (92.5%) voted to include the Victims Rights Amendment to the State Constitution.

This is the second Annual Report submitted, as mandated, to you, Attorney General Joseph Curran and Secretary Bishop L. Robinson.

Sincerely,

Stephen A. Bocian

Stephen A. Bocian
Executive Director

Roberta Roper

Roberta Roper
Chair, State Board of Victim
Services

TABLE OF CONTENTS

State Board of Victim Services - History, Purpose, and Mission	1
Overview of the Governor's Office of Justice Administration	1
State Board of Victim Services Meetings and Membership for October 1, 1993 Through September 30, 1994	2
The Creation and Purpose of the Maryland Victims of Crime Fund Grant Program	3
Overview of the Maryland Victims of Crime Fund Grant Application and Monitoring Process	4
Grants Awarded From the Maryland Victims of Crime Fund	5
Task Force Report on the Use of Polygraph Examinations for Victims of Sexual Crimes	5
1994 Statewide Victim Services Conference	7
Research Conducted on Victim/Witness Programs Within State's Attorneys' Offices in Maryland	9
Fifth Annual Statewide Victims of Crime Memorial Service	9
1994 Governor's Victim Assistance Awards Program	10
Efforts of the Governor's Office of Justice Administration to Increase Maryland Victims of Crime Fund Monies	11
1994 Session of the Maryland General Assembly	13
Status of the 1993 Recommendations for the Improvement of the Treatment and Services Available to Maryland's Victims of Crime	14
1994 Recommendations for the Improvement of the Treatment and Services Available to Maryland's Victims of Crime	16
Acknowledgements	18

For additional copies or information, contact:

State Board of Victim Services
Governor's Office of Justice Administration
301 West Preston Street, 15th Floor
Baltimore, MD 21201
(410) 225-1834 ☎ (410) 333-5924 fax

State Board of Victim Services - History, Purpose, and Mission

The State Board of Victim Services was created during the 1988 Session of the Maryland General Assembly. This endeavor recognized and acknowledged the unique and distinctive needs of crime victims and that state and local laws, programs, and procedures must be continually updated to meet those needs. The Board was originally created under the authority of the Office of the Attorney General, who served as Chair of the Board. Membership on the Board consists of representatives from the various components within the criminal justice system, professional victim services providers, and citizen members of the public at large. The initial formal appointments of Board members were completed in the Spring of 1989. Within the legislation that created the Board, the position of Victim Services Coordinator was established to serve as staff to the Board and to assume responsibility for other duties related to services for victims of crime.

During the 1992 Session of the Maryland General Assembly, legislation was enacted which transferred the State Board of Victim Services and its programmatic responsibilities from the Office of the Attorney General to the Governor's Office of Justice Administration. This legislation was effective October 1, 1992. October 1, 1994 marks the completion of the second year of the Victim Services Program within the Governor's Office of Justice Administration. This is the second annual report on victim services in Maryland prepared by the Governor's Office of Justice Administration. The first report was submitted to Governor William Donald Schaefer in November 1993.

The purpose of the State Board of Victim Services is to develop a comprehensive and coordinated system of assistance by which the needs of victims are recognized, observed, and addressed. The mission of the Board is to monitor, assess, coordinate, and make recommendations to assist victims of crime and administer the Maryland Victims of Crime Fund.

Overview of the Governor's Office of Justice Administration

The Governor's Office of Justice Administration (GOJA), as defined in Executive Order 01.01.1994.21, is committed to effective criminal justice, juvenile justice, and victim services regarding collaborative relationships with federal, State, and local governments. GOJA assists with the development of programs which are of tangible benefit to the people of Maryland in addressing criminal and juvenile justice issues. The formulation and strengthening of partnerships with federal, state, and local government, the private sector, and community groups

are essential for the reduction of crime and violence, the enhancement of public safety, and the effective administration of justice.

GOJA also serves as the forum for statewide planning for program and policy development for the effective prevention and reduction of crime and delinquency. The Office, together with the Governor's Advisory Board for Justice Administration, provides leadership, coordination, and oversight on justice issues of concern to the Executive, Judicial, and Legislative branches of government. Through the Juvenile Justice Advisory Council (JJAC), GOJA administers the federal Juvenile Justice and Delinquency Prevention Act of 1974, as amended, and monitors and facilitates compliance with Congressional mandates. Through the State Board of Victim Services, GOJA administers the Maryland Victims of Crime Fund to implement the Victim Services Program as mandated by the Maryland General Assembly.

State Board of Victim Services Meetings and Membership for October 1, 1993 Through September 30, 1994

The State Board of Victim Services convened nine (9) Board meetings during the second year, October 1, 1993, to October 1, 1994, under the authority of the Governor's Office of Justice Administration. The Board met on the following dates: October 6, 1993, November 3, 1993, December 1, 1993, January 5, 1994, February 2, 1994, April 6, 1994, May 4, 1994, June 1, 1994, and September 7, 1994.

As delineated in State Government Article, Section 9-1704, membership of the State Board of Victim Services during the time frame of October 1, 1993 through September 30, 1994 was comprised of the following:

Chairperson, Designee of Governor
Designee for the Attorney General

State's Attorneys

Public Members

Roberta Roper
Barbara Bond
Romaine Williams
The Honorable Lawrence Dorsey, Jr.
The Honorable Frank Weathersbee
Jeanne Martin
Sandra Stolker
Ginni Wolf

Professional Victim Service Providers	Carole Alexander Annie Powell Roni Young
Criminal Injuries Compensation Board Chairman Judicial Representative	Benjamin Wolman Deborah Unitus
Maryland State Sheriff's Association Representative	The Honorable Carl Harbaugh
Maryland Association of Chiefs of Police Representative	Colonel William Harrison
Designee for the Department of Human Resources	Denese Maker
Designee for the Department of Juvenile Services	Paul Bowden Kathrynann Sarvinas Toni Torsch
Designee for the Department of Public Safety and Correctional Services	Esther Scaljon
Executive Director, Governor's Office of Justice Administration	Stephen A. Bocian

The Creation and Purpose of the Maryland Victims of Crime Fund Grant Program

The Maryland Victims of Crime Fund was created by the Maryland General Assembly during the 1991 Legislative Session. This legislation created a revenue source for programs across the state serving victims of crime. The Annotated Code of Maryland, Article 26A, Section 17 (a) defines the Judiciary's ability to impose a fine to which a portion is disbursed to the Maryland Victims of Crime Fund: a \$20 penalty assessment upon convicted offenders in Circuit Court and a \$10 penalty assessment upon convicted offenders in District Court. During the year, approximately \$400,000 was collected and placed in the Fund. The Governor's Office of Justice Administration is responsible for the administration of grants from the Maryland Victims of Crime Fund for the purpose of developing new programs and enhancing existing programs that serve crime victims in Maryland.

It is important to distinguish between the Maryland Victims of Crime Fund and funds administered by the Criminal Injuries Compensation Board (CICB). Monies administered by the CICB are used to provide financial assistance to persons who have been physically injured or died as a result of a crime committed within the State of Maryland and who have suffered

serious, financial loss because of that crime. Criminal Injuries Compensation monies are awarded directly to the victim, or a surviving family member in the case of a homicide, after a claim has been filed with the CICB and a favorable decision is made to award the claim. Monies from the Maryland Victims of Crime Fund are not awarded directly to victims, but to an entity that provides direct services to victims of crime.

Overview of the Maryland Victims of Crime Fund Grant Application and Monitoring Process

Entities eligible to apply for a grant from the Maryland Victims of Crime Fund include State government agencies, local government agencies, and private non-profit agencies/programs. Grants from the Fund are awarded for direct crime victim services, including but not limited to the following: emergency assistance, referrals for services, crisis intervention, crisis hot-lines, information and assistance (i.e., hearings and notifications, case status and dispositions, impact statements, etc.), education and training for service providers and criminal justice system personnel, and public awareness campaigns or community education programs focused on crime victim rights and services.

The Governor's Office of Justice Administration published a "Notice of Availability of Funds" in the Maryland Register and sent notices to programs listed in the "Victim Services Directory" as to the commencement of a competitive grant application cycle. Two (2) educational sessions (Pre-Bid Conferences) were held to assist applicants in writing and formulating their grant applications. A Grants Review Committee, comprised of members of the State Board of Victim Services and representatives from the Governor's Office of Justice Administration, reviewed the grant applications. The State Board of Victim Services, upon the Grant Review Committee's recommendations, voted for the funding approval of the respective grant applications. After the approval of both the State Board of Victim Services and the Executive Director of the Governor's Office of Justice Administration, the recommendations were submitted to Governor Schaefer who made the final determination for funding.

For grant monitoring purposes, Maryland Victims of Crime Fund grantees are required to submit Monthly Financial Reports as well as Quarterly Program Reports to the Governor's Office of Justice Administration. Grantee expenditures are closely monitored and are approved only for items budgeted in the original grant application. Any diversion in the grantee budget spending must be submitted as a budget modification request and approved by the Governor's Office of Justice Administration. Grantees are also monitored for the progress made in the

attainment of projected goals and objectives. In addition, site visits are made by GOJA staff to each program during the funding cycle.

Grants Awarded From the Maryland Victims of Crime Fund

As of September 30, 1994, twenty-four (24) grants from the Maryland Victims of Crime Fund have been awarded in three (3) cycles of funding that total \$485,229. During the first competitive administration of the crime fund, nine (9) grant awards were made in the amount of \$203,000. The first grant cycle was for an eighteen (18) month funding period, from March 15, 1993 through September 30, 1994. The geographic areas served by these grants included Baltimore City and the Counties of Charles, Garrett, Kent, Queen Anne's, Dorchester, Anne Arundel, Talbot, and Prince George's. Victim populations served included child and adult victims of abuse/assault, homicide survivors, domestic violence, and general crime victims.

During the second competitive administration of the Crime Fund, eight (8) grant awards were made in the amount of \$153,707. The second grant cycle was awarded for a twelve (12) month funding period, from July 1, 1994 through June 30, 1995. The State Board of Victim Services designated State's Attorney's Offices and law enforcement agencies as priority areas for funding, for which sixty-percent (60%) of the available funds were targeted for award. The geographic areas served by these grants include Baltimore City and the Counties of Baltimore, Caroline, Charles, Dorchester, Garrett, Kent, Queen Anne's, Talbot, and Wicomico. Victim populations served include victims of delinquent acts, child victims and witnesses, domestic violence victims, and general crime victims (see Chart 1).

The third administration of the Crime Fund consisted of a continuation application process for the original grants awarded in 1993. Seven (7) grant awards were made for continuation funding that totaled \$128,522. The funding cycle for these grants is for a nine (9) month period, from October 1, 1994 through June 30, 1995. The two (2) current grant cycles will conclude at the end of fiscal year 1995.

Task Force Report on the Use of Polygraph Examinations for Victims of Sexual Crimes

The issue of polygraphing sexual assault victims emerged as an issue in Maryland in May, 1993, after women voiced concern to their rape counselors about the manner in which they had been treated by law enforcement officers. In several counties, some rape victims complained that they routinely faced skepticism and even hostile questioning because of the possibility of false

accusations. As a result of these complaints, the Department of Human Resources, Women's Services Program formed an ad-hoc discussion group to examine the issue. The discussion group included representatives from state and local government, the State's Attorney's Association, the Sheriffs Association, the Chiefs of Police Association, the American Civil Liberties Union, rape and sexual assault service providers, advocates, and sexual assault victims.

Some of the individuals from the ad-hoc discussion group thought that the way to address the issue was to legislatively control the extent to which law enforcement agencies may subject a sexual assault victim to a polygraph examination. Some law enforcement officers argued against legislative control because it was thought that the polygraph is utilized as a useful investigatory tool in certain cases. In addition, many of the group members (victim advocates and law enforcement personnel) felt that legislatively controlling the use of the polygraph would destroy the strong support linkages which have taken years to build between sexual assault centers and law enforcement agencies. The group consensus was to formally request that a body of individuals empowered by the Governor collect additional information before taking any action steps. It was thought that proceeding in this manner would address concerns of both the law enforcement community and the victim service providers. The State Board of Victim Services, as the body that is charged by law to protect victims rights across the state, formed a Task Force in September of 1993 to conduct an extensive research and policy review of the use of polygraphing for sexual assault victims. The Task Force was chaired by Frederick County Sheriff Carl Harbaugh. Through the use of a statewide law enforcement agency survey, the Task Force determined that there is a lack of standardization of policy and procedures regarding the use of polygraph examinations for sexual assault victims throughout the law enforcement community in Maryland. Thus, the Task Force concluded that the pertinent issue addressed in this report is a problem of widespread concern by law enforcement officials, victim advocates, policy makers, victim service providers, and members of the general public throughout the State of Maryland. As an outcome of the study conducted by The Task Force, the following five (5) recommendations were developed for implementation by law enforcement agencies and state's attorneys' offices:

- 1) Law enforcement agencies should adopt and implement the model polygraph policy which was developed by the Task Force;
- 2) Maryland should enact legislation requiring licensing and certification of polygraph examiners modeled after legislation from the State of Vermont;

- 3) Regular training should be afforded State's Attorneys' personnel in the use of polygraph examinations and sensitivity issues relating to crime victims, particularly those victims of sexual assault;
- 4) The Maryland Police Training Commission should monitor training on sexual assault and sensitivity issues to assure compliance with their mandate; and
- 5) All law enforcement agencies, including State's Attorneys, should maintain records and statistics of all individuals offered polygraph examination, the number who submit to the examination, the number who refuse the examination, the reason for the examination, the examination results, and the final case disposition.

This Report is available from the Governor's Office of Justice Administration. The Report will be sent to all State's Attorney's Office, the Department of Maryland State Police, the major law enforcement agency in each jurisdiction, and the Department of Public Safety and Correctional Services. Presentations are being planned to address the Maryland Chiefs of Police Association, the Maryland State's Attorney Association, the Maryland Sheriffs Association, the Maryland Law Enforcement Association, the Maryland Correctional Administrators Association, the Maryland Criminal Justice Association, and other interested groups and associations.

1994 Statewide Victim Services Conference

The Office of Victims of Crime, within the U.S. Department of Justice, awarded the State of Maryland a \$7,500 grant to sponsor a multi-disciplinary statewide conference on the topic of crime victims and services. The grant award was made as a result of a grant application to the Discretionary Grant Program within the Office for Victims of Crime as submitted by the Women's Services Program within the Department of Human Resources, the Governor's Office of Justice Administration, and the State Board of Victim Services. The State Board of Victim Services voted to match the federal funds with \$7,500 from the Maryland Victims of Crime Fund as result of the award of the federal grant.

A conference planning committee was formed to ensure that specific requirements of various victim categories would be represented at the conference and to ensure that all materials developed for the conference were culturally sensitive and representative of the diverse backgrounds of the crime victims being served in Maryland. The planning committee was comprised of representatives from the targeted conference attendees, including all components

of the criminal justice system, medical and mental health personnel, victim service providers, as well as crime victim advocates.

The statewide crime victims conference, "Serving Crime Victims- A Criminal Justice/Community Partnership" was held on May 11 and 12, 1994 at the University of Maryland Conference Center in College Park. Co-sponsored by the State Board of Victim Services, the Women's Services Program within the Department of Human Resources, and the Governor's Office of Justice Administration, the conference was attended by approximately 145 professionals representing several disciplines (i.e., law enforcement, prosecution, victim advocacy, crisis counseling, program managers, community leaders, etc.). The workshops and seminars targeted the improvement of the service delivery system to crime victims in Maryland. The conference offered twenty-seven (27) workshops with emphasis in the following areas: 1) special victim populations; 2) program management; 3) family issues; 4) cognitive interviewing training; and 5) special issues for the victims' field.

Workshop presenters included Secretary Mary Ann Saar of the Department of Juvenile Services, members of the Judiciary, State's Attorneys, law enforcement personnel, mental health professionals, professional victim service providers for various crime victim populations, and professionals from national crime victim organizations. A special training track was conducted by Laura Olson, from the Federal Law Enforcement Training Center in Glynco, Georgia, regarding Cognitive Interviewing Training. Cognitive interviewing seeks to maximize the quantity and quality of information gathered from crime victims while minimizing the effects of misleading or inaccurate information. One of the main goals of the technique is to mentally reconstruct the physical and psychological environment of the original event.

At the conclusion of the conference, the attendees were divided into small working groups and were charged with developing recommendations for priority areas in victims services that should be given major focus by advocates in Maryland in the future. The groups, facilitated by members of the State Board of Victim Services, developed recommendations and were reported to all attendees during the closing conference luncheon. All recommendations (twenty-six total) were categorized into the following subject areas: Legislation and Public Policy; Education and Professional Training; Systematic and Technological Issues; and Community Education and Public Relations. The State Board of Victim Services will be working in the future on these recommendations.

Research Conducted on Victim/Witness Programs Within State's Attorneys' Offices in Maryland

The Governor's Office of Justice Administration retained a graduate student intern during the Spring of 1993 and the Fall of 1994. The internship focused on the study of prosecutor-based victim/witness assistance programs in the State of Maryland. Currently, of the twenty-four (24) jurisdictions in Maryland, the State's Attorneys' Offices within six (6) counties do not have victim/witness programs.

A Final Report of the research collected through this project will serve as a needs assessment of victim/witness programs for utilization by the Governor's Office of Justice Administration. The document will assist the State Board of Victim Services in determining priorities for funding for the Maryland Victims of Crime Fund. The project complies with statutory requirements as defined in State Government Article, Section 9-1706 to perform research and gather data on victims and victim assistance programs in Maryland. The anticipated completion date for the project is January of 1995.

The analysis of these programs focuses on the services provided as well as the staffing and the budgetary patterns. The number and type of services provided, the number of recipients of each service, the amount of time spent on each service, and the service providers' perception of the importance of each of the services are examined. Sources and amounts of funding and the perceived needs of the programs are also investigated in the study. Finally, the studies analyze the staffing practices of each program, looking at the number of people employed, the number of volunteers, and the amount of educational and practical experience of the employees.

The methodology utilized for the project involved telephone interviews with the Director of the Victim/Witness Program with every State's Attorney's Office (surveys were conducted with the State's Attorney in the jurisdictions that do not have programs). The survey instrument consists of ninety-four (94) questions, with duration of the surveys ranging from forty-five (45) minutes to two (2) hours. The survey instrument used for the study is a modified version of the questionnaires used by other national studies.

Fifth Annual Statewide Victims of Crime Memorial Service

The Fifth Annual Victims of Crime Memorial Service was held on April 24, 1994 at North County High School in Linthicum. The Service was hosted by the Anne Arundel County State's

Attorney's Office and co-sponsored by the State Board of Victim Services and the Maryland Victim Assistance Network.

The purpose of the Memorial Service is to recognize those innocent victims of crime and their families who have had their lives dramatically changed as a result of the criminal actions of others. The Service unites victims, family members, survivors, victim service professionals, law enforcement, advocacy organizations, and others from around the State who are concerned about the rights and services for victims of crime.

At the 1994 Service, the Executive Director of the Governor's Office of Justice Administration representing Governor Schaefer delivered the Governor's Proclamation of the week of April 24 through April 30, 1994 as Victim Rights Week in Maryland, and commended this observance to all of Maryland's citizens. The theme of the 1994 Service, "We Remember Them," was highlighted throughout the program through poetry readings and musical selections. The keynote speaker at the Service was John Lyon, a survivor and professional victim service provider.

Each year the Memorial Service program includes the reading of the names of those who have died as a result of homicide or automobile manslaughter in Maryland. In May of 1993, the Governor's Office of Justice Administration began serving as the on-going clearinghouse for the database of victims' names. In order for a name to be read, a name release form must be signed by a family member. Victim Registration forms were sent to the Victim Witness Coordinator in each State's Attorney's Office along with a cover letter. The Registration forms clearly state that the forms should be returned to the Governor's Office of Justice Administration so that the family member may receive an invitation to the Service as well as assuring the memorial recognition of the individual. At the 1994 Service, over 600 victims names were read by six (6) different survivors.

The Frederick County State's Attorney's Office will host the Fifth Annual Statewide Victims Memorial Service on April 23, 1995. The Service will be co-sponsored by the State Board of Victim Services and the Maryland Victim Assistance Network with technical assistance and support from the Governor's Office of Justice Administration.

1994 Governor's Victim Assistance Awards Program

For the past eight (8) years during National Victims Rights Week, the Maryland Victim

Assistance Network has hosted the Governor's Victim Assistance Awards Program and Luncheon. The 1994 Awards Program will be a joint effort between the Maryland Victim Assistance Network and the State Board of Victim Services, with staff support from the Governor's Office of Justice Administration. The purpose of the awards program is to recognize and honor those individuals who have made outstanding contributions in the field of victim rights or services in Maryland.

The awards selection committee consisted of four (4) representatives of the State Board of Victim Services and four (4) members from the Maryland Victim Assistance Network's Board of Directors. During the month of October, members of the award selection committee will meet to determine those individual and organizations to honored. The 1994 Award Luncheon is scheduled to be held November 18, 1994 at the Sheraton Inn in Towson, MD.

Efforts of the Governor's Office of Justice Administration to Increase Maryland Victims of Crime Fund Monies

Presentation at the District Court Administrative Judges Quarterly Meeting

At the request of The Honorable Robert F. Sweeney, Chief Judge of the District Court of Maryland, representatives of the Governor's Office of Justice Administration made a presentation at the District Court Administrative Judges Quarterly Meeting on January 28, 1994. The presentation included an overview of the establishment of the Victims of Crime Fund, assessments made in District and Circuit Court which comprise the Fund, and a summary of the many services being provided to crime victims across the State as a result of the Fund. In addition, the differences between the Criminal Injuries Compensation Fund and the Maryland Victims of Crime Fund were explained. The Governor's Office of Justice Administration utilized this opportunity for the Judiciary to understand and be cognizant of the valuable outcomes of the assessments made as part of court costs and sentencing. Information was disseminated which consisted of a synopsis of the administrative process of the Fund and a listing of grants that had been awarded from the Fund.

Technical Assistance Awarded From the American Probation and Parole Association

In June, 1993 the Governor's Office of Justice Administration, in conjunction with the Division of Parole and Probation, requested technical assistance from the American Probation and Parole Association (APPA) to develop a more efficient, systematic approach to restitution collection and

the development of procedures to increase the collections and ordering of Maryland Victims of Crime Fund (MVCF) monies. The request was made from the Governor's Office of Justice Administration as the agency responsible for the administration of the Fund. The request addressed conclusions made by legislative auditors that "a lack of policies and procedures existed for collections of monies into the Maryland Victims of Crime Fund." The Governor's Office of Justice Administration was contacted by APPA in December, 1993, asking for additional information before a decision was made on the technical assistance request. APPA provides technical assistance to states for the purpose of increasing restitution collections through the *Offender Supervision and Victim Restitution Project*. However, APPA's final conclusion was that monies from the Maryland Victims of Crime Fund share the purpose of restitution and relief for crime victims and thus acted favorably on the request. GOJA has been in constant contact with the APPA Victim Services Specialist, Tracy Godwin, to provide information regarding the ordering and collecting of assessments made for the Maryland Victims of Crime Fund. APPA also contacted W. Roland Knapp, Director, Maryland Division of Parole and Probation, and Edward Utz, Chief Clerk of the District Court of Maryland, to gather information.

In July, 1994, GOJA received the APPA technical assistance *Initial Report and Recommendations*. The Report identified the Governor's Office of Justice Administration, the Division of Parole and Probation, and the District Court as the principal agencies to discuss and outline a plan of action for the implementation of policies and procedures regarding increased collections of Maryland Victims of Crime Fund monies. The following three (3) recommendations were included in the APPA Report: 1) improve the communication process and the coordination of information flow between the Division of Parole and Probation and the District Court; 2) designate which agency is responsible for determining the distribution of monies collected under the category of court costs; and 3) develop a clear policy which details the breakdown of amounts collected under the category of court costs.

On August 2, 1994, the Governor's Office convened a meeting between the agencies involved in the Maryland Victims of Crime Fund ordering and collection process to address the recommendations in the Technical Assistance Report. The meeting was attended by the following individuals: Stephanie Berry, Division of Parole and Probation; Stephen Bocian, Executive Director, GOJA; Richard Clemens, District Court Fiscal Department; Angela Gover, Victim Services Coordinator, GOJA; Sally Huffines, Fiscal Administrator, GOJA; W. Roland Knapp, Director, Division of Parole and Probation; Sally Marker, Deputy Director, GOJA; and Edward Utz, Chief Clerk of the District Court.

The Governor's Office of Justice Administration and the State Board of Victim Services considers efforts to increase the ordering and collections of Maryland Victims of Crime Fund monies as an on-going process. The level of cooperation and commitment evidenced by all involved agencies has resulted in significant improvement in Fund collections.

1994 Session of the Maryland General Assembly

The following bills were supported by the Administration with testimony by the Executive Director of the Governor's Office of Justice Administration. All bills were passed by both the Maryland Senate and House of Representatives. All legislation was signed by Governor Schaefer. Because Senate Bill 300 is an amendment to the Maryland Constitution, it will be on the ballot in the statewide general election, November 8, 1994.

Declaration of Rights - Victim's Rights (Senate Bill 300)

This bill, sponsored by Governor William Donald Schaefer, established that crime victims have a right to be treated with dignity, respect, and sensitivity throughout the criminal justice process; a right under certain circumstances to be notified of, to attend, and to be heard at, a criminal justice proceeding; and a right to be notified of these rights. The citizenry of Maryland will have the opportunity on November 8, 1994, to vote on this amendment to the State's Constitution appearing as Question #1 on the ballot. Senate Bill 300 was unanimously supported by the State Board of Victim Services, as well as by several of the Associations represented on the Board.

The Maryland Coalition for a Constitutional Amendment (MCCA) has been highly visible in its efforts to have the ballot measure passed. MCCA represents thousands of individual Maryland citizens and approximately one-hundred fifty (150) statewide organizations who are united in the commitment for the constitutional amendment for crime victims rights. The Coalition, formed in 1988 after following trends in other states, has been dedicated to the improvement in laws protecting victims rights by the enactment of a constitutional amendment in Maryland. MCCA has taken in the lead in educating the public regarding the need for the a Victims Rights Amendment to the Constitution. The MCCA created a Speakers Bureau to educate local community groups of the need for this to be included as a Constitutional Amendment as well as organized rallies statewide.

Victims and Witness Protection and Relocation Program (Senate Bill 273)

This bill provides protection or temporary relocation to victims and witnesses who are fearful of testifying because of threats or intimidation. This bill became effective July 1, 1994. Efforts to secure State and federal funds are currently underway for the implementation of this program.

Orders of Restitution - Collection and Enforcement (Senate Bill 274)

This bill provides crime victims' entitlement to restitution; that an order of restitution is a condition of probation; and improves the collection of delinquent restitution accounts. This bill became effective October 1, 1994. On the advice of W. Roland Knapp, Director, Division of Parole and Probation, correspondence has been sent to every State's Attorney from Roberta Roper, Chair, State Board of Victim Services, to encourage their cooperation in the implementation of this law.

Domestic Violence Act of 1994 (House Bill 630)

This bill strengthens the domestic violence laws in the State of Maryland. The bill expands the category of victims who may request certain assistance from the local law enforcement agency under certain circumstances; alters the circumstances which persons may be prosecuted for rape and certain sexual offenses; changing the period of time within which a certain report is required to be made to the police in order for a police officer to arrest certain persons without a warrant; modifies law regarding warrantless arrests; as well as expanding the definition of child abuse. This bill became effective October 1, 1994.

Status of the 1993 Recommendations for the Improvement of the Treatment and Services Available to Maryland's Victims of Crime

The State Board of Victim Services and the Governor's Office of Justice Administration significantly addressed important recommendations made to Governor William Donald Schaefer in the *1993 Annual Report of Victim Services in the State of Maryland*. The following is a summary of the implementation of the recommendations.

- The State Board of Victim Services recommended that Victim/Witness Assistance Programs be implemented within the State's Attorney's Offices in Maryland which do not

have programs to provide services to crime victims. In response to the recommendation, the State Board of Victim Services designated State's Attorney's Offices and law enforcement agencies as priority areas for funding, for which sixty-percent (60%) of the available funds would be awarded. Through the administration of the Maryland Victims of Crime Fund, grants were awarded to three (3) State's Attorney's Offices in Maryland for the development of Victim/Witness Assistance Programs. These jurisdictions include the counties of Dorchester, Kent, and Wicomico Counties. Maryland presently has six (6) State's Attorney's Offices that still do not have programs for victims of crime.

- The State Board of Victim Services recommended training of professionals within the criminal justice system in the following areas: 1) sensitivity issues as to the needs of victims; and 2) information, knowledge, and support of the existing local services and programs for crime victims. The 1994 Conference, "Serving Crime Victims - A Criminal Justice/Community Partnership," provided for the implementation of this recommendation by offering training for all professionals who serve crime victims in any capacity. Co-sponsored by the State Board of Victim Services, the Department of Human Resources, and the Governor's Office of Justice Administration, the Conference allowed for training, networking, and the formulation of community partnerships. In addition, the conference offered training for professionals specific to the needs of traumatized individuals in order for the criminal justice system to perform more efficiently.
- The State Board of Victim Services recommended the development of procedures for the improved ordering and collection of Maryland Victims of Crime Fund monies. In addressing this recommendation, the Governor's Office of Justice Administration acquired technical assistance from the American Probation and Parole Association to develop procedures between the responsible agencies for the Maryland Victims of Crime Fund. As a result of the technical assistance, the Governor's Office of Justice Administration, the Maryland Division of Parole and Probation, and the Chief Clerk of the District Court of Maryland are working in concert to increase the ordering and collections of the Crime Fund. In addition, the Governor's Office of Justice Administration made efforts to educate and inform the Judiciary as to the purpose of the Maryland Victims of Crime Fund and the many positive benefits that have resulted from the Crime Fund assessments.

1994 Recommendations for the Improvement of the Treatment and Services Available to Maryland's Victims of Crime

On Wednesday, September 7, 1994 members of the State Board of Victim Services participated in an all day retreat held at the Wye Institute on the Eastern Shore of Maryland. The purpose of the Retreat was to develop a structured Plan of Action and designating responsible entities for implementation of the Plan for the upcoming year.

1. Implement procedures to assure that the Maryland Victims of Crime Fund is receiving maximum level of funding.

Action Plan: Continually inform the Judiciary about the Maryland Victims of Crime Fund grants awarded in their jurisdictions. Develop a briefing packet for distribution to all judges in counties currently receiving grants. Also, inform them that assessments for the Fund should be tracked by court jurisdiction.

Responsible Entities: The Governor's Office of Justice Administration, the State's Attorneys Association's Board representatives, the Judicial Board representative, and a professional victim service provider Board representative.

2. Develop a technical assistance program to help counties determine their victim services needs.

Action Plan: The research, as being compiled by the intern regarding services available from State's Attorneys' Office, will provide the empirical data to be the basis of the jurisdiction's needs assessment. With this information as well as contact with members of the community, a course of action will be created to address the unique situations of the respective community. The goal is to assist those counties with a comprehensive plan to meet gaps in service.

Responsible Entities: On-going committee membership of members from the Board, representatives from the Governor's Office of Justice Administration, and ad-hoc (non-Board) committee members.

3. Develop an educational tool for members of the Judiciary, Legislature, and general public

about crime victim issues and the State Board of Victim Services.

Action Plan: Create a video to promote those activities which assist crime victims throughout the State. A brochure has been created to educate crime victims of rights, the availability of funds from the Criminal Injuries Compensation Board, and a synopsis of the criminal justice system. The brochure will be reproduced and distributed to all State's Attorneys' Offices and law enforcement agencies.

Responsible Entities: The Governor's Office of Justice Administration and representatives from the State Board of Victim Services.

4. Maintain co-sponsorship of the Annual Statewide Victims of Crime Memorial Service and the Governor's Victim Service Awards.

Action Plan: With the Maryland Victim Assistance Network and local State's Attorney's Offices, establish annual committees comprised of members from the State Board and ad-hoc committee members to work on these events.

Responsible Entities: Members from the State Board of Victim Services, Maryland Victim Assistance Network, and ad-hoc committee members.

5. Improve methods to keep the Board informed regarding the most recent issues and trends regarding victim services and promote public awareness.

Action Plan: Establish a clearinghouse to track national and state trends in the victims field and other funding sources.

Responsible Entities: Board representatives from the Office of the Attorney General and Professional Service Provider Board Representative and the Victim Service Coordinator be utilized for this function.

6. Formalize policy and procedures relative to the Maryland Victims of Crime Fund.

Action Plan: Review policy and procedure regarding administration of the Maryland Victims of Crime Fund for submission as Code of Maryland Regulations (COMAR).

Responsible Entities: Representatives of the Governor's Office of Justice Administration, the State Board of Victim Services, and the Office of the Attorney General.

7. The recommendations of the Task Force on Polygraphing Rape and Sexual Assault Victims should be reviewed and enacted by law enforcement agencies and State's Attorneys' Offices throughout Maryland.

Action Plan: Dissemination of the Task Force Report to the Maryland Association of Chief's of Police, the Maryland State Sheriff's Association, and the Maryland Police Training Commission for their voluntary adherence to those recommendations.

Responsible Entities: Representative from the Governor's Office of Justice Administration and members of the State Board of Victim Services.

8. To avail the State Board of Victim Services to the Governor as a resource regarding technical assistance on issues of crime victims, services available and needed, and general informational needs.

Action Plan: Semiannual updates will be sent to the Governor informing him of the status of crime victims in the State. Additionally, the Board will be available to meet with the Governor on his request.

Responsible Entities: Members of the State Board of Victim Services.

ACKNOWLEDGEMENTS

State Board of Victim Services

Roberta Roper, Chair

Carole Alexander

Stephen A. Bocian

Barbara Bond

Paul Bowden

The Honorable Lawrence Dorsey, Jr.

The Honorable Carl Harbaugh

Colonel William Harrison

Denese Maker

Jeanne Martin

Annie Powell

Kathrynann Sarvinas

Esther Scaljon

Sandra Stolker

Toni Torsch

Deborah Unitus

The Honorable Frank Weathersbee

Romaine Williams

Ginni Wolf

Benjamin Wolman

Roni Young

Governor's Office of Justice Administration

Stephen Bocian, Executive Director

Angela Gover

Hilary Hammerman

Sally Huffines

Wanda Lauer

Sally Marker

Robert Peregoff

Yvonne Schoenian

PROPOSALS FUNDED WITH MARYLAND VICTIMS OF CRIME FUND
GOJA/MVCF #1-94/95

APPLICANT AGENCY	PROJECT TITLE	TARGET POPULATION	GEOGRAPHIC AREA	AMOUNT FUNDED
Baltimore Child Abuse Center, Inc.	Case Coordinator for Victims of Child Sexual Abuse	children - sexual abuse victims	Baltimore City	\$20,000
Community Crisis and Referral Center, Inc.	Sexual Assault Nurse Examiner Project	sexual assault victims	Charles County	\$33,102
Domestic Violence Sexual Assault Resource Center, Inc.	Community Outreach Program	domestic violence/sexual assault victims	Garrett County	\$7,814
For All Season, Inc.	Enhanced Victim/Witness Assistance Program for Mid-Shore	rape/sexual assault/general crime victims	Kent, Queen Anne's, Dorchester, & Talbot Counties (Eastern Shore)	\$29,567
Hospice of the Chesapeake, Inc.	Homicide Survivors Support Services	homicide survivors	Anne Arundel County	\$17,002
House of Ruth, Inc.	House of Ruth Victim Outreach Program	domestic violence victims	Baltimore City	\$20,000
Office of the State's Attorney for Dorchester County	Victim-Witness Coordinator	general crime victims	Dorchester County	\$37,852
Office of the State's Attorney for Talbot County	Closed Circuit Television System	children victims and witnesses	Talbot County	\$2,413
Prince George's County Government/Prince George's County Police Department	Community Oriented Police Victim/Witness Assistance Project	general crime victims	Prince George's County	\$35,250
9 Total			Total Awarded	\$203,000

PROPOSALS FUNDED WITH MARYLAND VICTIMS OF CRIME FUND
GOJA/MVCF #2-94/95

APPLICANT AGENCY	PROJECT TITLE	TARGET POPULATION	GEOGRAPHIC AREA	AMOUNT FUNDED
ACTS Ministry, Inc.	Transitional Housing and Extensive Support Services for Survivors of Domestic Violence	survivors of domestic violence	Baltimore County	\$7,304
★ Center for Children, Inc.	Children's Court Liaison	child victims/witnesses and family members	Charles and St. Mary's Counties	\$29,820
Department of Juvenile Services	Victim Assistance Expansion to Baltimore City:	victims of delinquent acts	Baltimore City	\$26,461

APPLICANT AGENCY	PROJECT TITLE	TARGET POPULATION	GEOGRAPHIC AREA	AMOUNT FUNDED
★ Domestic Violence Sexual Assault Resource Center	Victim Advocate	all victims of crime	Garrett County	\$8,407
★ Domestic Violence Unit, Office of the State's Attorney for Baltimore City	Volunteer and Education Coordinator	victims of domestic violence	Baltimore City	\$18,745
Mid-Shore Council on Family Violence, Inc.	Legal Assistance Program for Victims of Domestic Violence	victims of domestic violence	Kent, Queen Anne's, Dorchester, & Talbot Counties (Eastern Shore)	\$11,255
★ Office of the State's Attorney for Kent County	Kent County Victim-Witness Program	all victims of crime	Kent County	\$28,715
★ Office of the State's Attorney for Wicomico County	Victim-Witness Assistance Program	all victims of crime	Wicomico County	\$23,000
8 Total			Total Awarded	<u>\$153,707</u>
★ Program addressing the priority areas for funding				

**CONTINUATION FUNDING - MARYLAND VICTIMS OF CRIME FUND
GOJA/MVCF #3-94/95 (10/01/94 THROUGH 06/30/95)**

APPLICANT AGENCY	PROJECT TITLE	TARGET POPULATION	GEOGRAPHIC AREA	AMOUNT FUNDED
Baltimore Child Abuse Center, Inc.	Case Coordinator for Victims of Child Sexual Abuse	children - sexual abuse victims	Baltimore City	\$15,000
Center For Abused Persons, Inc.	Sexual Assault Nurse Examiner	sexual assault victims	Charles County	\$20,865
Domestic Violence Sexual Assault Resource Center, Inc.	Community Outreach Program	domestic violence/sexual assault victims	Garrett County	\$5,861
For All Season, Inc.	Enhanced Victim/Witness Assistance Program for Mid-Shore	rape/sexual assault/general crime victims	Kent, Queen Anne's, Dorchester, & Talbot Counties (Eastern Shore)	\$21,877
Hospice of the Chesapeake, Inc.	Homicide Survivors Support Services	homicide survivors	Anne Arundel County	\$10,437
Office of the State's Attorney for Dorchester County	Victim-Witness Coordinator	general crime victims	Dorchester County	\$28,044
Prince George's County Government/Prince George's County Police Department	Community Oriented Police Victim/Witness Assistance Project	general crime victims	Prince George's County	\$26,438
7 Total			Total Awarded	<u>\$128,522</u>